

PRIVACY NOTICE

10.4.2024

1. Controller	Natural Resources Institute Finland Postal address: Natural Resources Institute Finland (Luke) P.O. Box 2, 00791 Helsinki, Finland Tel. +358 29 532 6000
2a. Controller's responsible person	Susanna Rokka
2b. Contact person in the matter and contact details of the data protection officer	Contact person: kirjaamo@luke.fi Data protection officer: tietosuoja@luke.fi
3. Name of register	The personal data of the GRAPE-project
4. Purposes and the legal grounds for processing	Personal data is used in Luke's scientific research- and development activities. Based on section 1 of the Government Decree on the Natural Resources Institute of Finland (Luonnonvarakeskuksesta annettu valtioneuvoston asetus (715/2014)) Luke carries out scientific research- and development activities, transferring of technology and information, and statistic production in the field of food- and agriculture economy, rural development, forestry, the fishing- and game husbandry, reindeer husbandry, other industries based on renewable natural resources, the recreational use of nature and the management of water resources and marine environments. The processing of personal data is based on that the data subject has given consent to the processing of his or her personal data for one or more specific purposes; as defined in Article 6 section 1(a) of the EU General Data Protection Regulation (2016/679). Personal data is used in Luke's GRAPE project for research purposes to assess the sustainability impacts of goat production chain in Nepal, to understand the impacts of outmigration from rural areas and to support a climate resilient, green economic growth of Sudurpashchim and Karnali provinces in Nepal. Information can also be used for sending electronic notices and for the notification of events and services.
5a. Type of personal data in the register	The following personal data is being collected about you in the research: - First- and surname - Address/Location of the farm or enterprise - Name of work organization - Work address, telephone number and title - E-mail address - Sound recording

	- Interview notes - Photographs - Videos - Inquiry answers - Gender - Incomes and costs - Age - Employment - Education - Livelihoods The following data belonging to special categories of personal data is being processed in the research: - diet - Ethnicity Special categories of data are processed based on the explicit consent of the data subject (GDPR Article 9.2 (a))
5b. Regular sources of data	Regular sources of data are examinees / data subjects, authorities, universities, NGOs, and research institutes. Examinees include individual people, farmers, entrepreneurs and employees of NGOs and companies related to food chains in Nepal.
6. Regular disclosure of data	Data can be disclosed only within the scope obligated and permitted by the legislation. As public government information, public personal data can, based on the Act on the Openness of Government Activities (621/1999), be disclosed for e.g. historic and academic research and the compilation of statistics. Personal data is not disclosed unless there is a lawful ground of processing. The data can be disclosed to the financier of the research project according to the requirements of the financier and to partnering universities as project partners for the performing of the research. In both cases the data will be anonymized in Luke before disclosure.
7. Transfer of data outside the EU/EEA	Data is not transferred outside the EU/EEA area.
8. Storage period	Data collected for a register is only stored as long as and to the extent as is necessary in relation to the original purposes, described in Section 4, for which the data was collected. Registered personal data must be erased when there no longer are legitimate grounds for processing. The data regarding diets of the workshop participants will be destroyed immediately after the workshops. The original personal data is in paper format after collection. When recoded to the electronic format, the research data will be anonymized, i.e. all personal data will be irreversibly erased when the electronic data is created. The original unanonymized data in paper format will be destroyed one year after the end of the project.
9. Protection principles of register	Data is processed in systems with some devices located in Luke's facilities and some in service providers'. Registered data is protected against unauthorised viewing, modifying and erasing. Protection is based on access control, personal user IDs and restricted access rights. Rights to view and modify data have been restricted in accordance with the tasks of

	each employee. Information about any changes can be seen in the revision history. The correctness of data is verified by means of mechanical and manual controls at different stages of data processing. Backup copies and physical security measures are used to ensure that no data is lost. Any register-related data on paper is protected by means of access control and locked archives.
10. The data subject's rights	Data subjects have rights towards their personal data that are based on the legitimate grounds of data processing. More information about the rights of data subjects and their fulfilment is available here. The rights of data subjects are based on articles 15–22 of the EU GDPR (2016/679).
11. Using data for automated decision-making, including profiling (articles 13.2(f) and 14.2(g) of the GDPR)	No personal data is used for automated decision-making, including profiling.
12. Changes to this privacy notice	We may change this privacy policy, for example, if there are changes in our operating methods or systems or in general data protection recommendations. We may also need to make changes as a result of legal amendments. Any changes enter into force after we have published our revised privacy policy.

Fact sheet on personal data processing measures (internal use)

This fact sheet shall be used together with the data reported in the data protection notification.

Name of register	The personal data of the GRAPE-project
Data system in which the data is stored	Tiimeri folder "GRAPE"
Data subject groups	• Agricultural entrepreneurs • Farmers and their family members (adults only) • Municipality: Mayors, Deputy Mayors, Chief Administrative Officer, Planning Division Head, • Chamber of Commerce and Industry: Chairperson and Secretary (Executive Director) • District Cooperative Union: Chairperson and Manager • District Agriculture Cooperative Union: Chairperson and Manager • Federation of Women Entrepreneurs Association of Nepal (FWEAN) chapter if available: Chairperson or Manager • Sector associations related to our selected value chains selected for each cluster: Chairperson or Manager • Representatives of university (professor, students) • GESI interest group • Vulnerable group network
Possible shared data controller, contact information, and reference to agreement	This project does not have a shared data controller.

Reference to (possible) agreement with the data processor on the processing of personal data	There is no separate processor in the project.
Documentation on appropriate protective measures in the case personal data is transferred to a third country (outside the EU) or international organisations as a transfer intended in article 49, section 1(2) of the GDPR.	Personal data shall not be transferred to a third country or an international organization.
A risk analysis has been carried out on the study	Yes
A separate impact analysis has been carried out on the study	No, because the Project Manager of the research has made sure that there is no need for an impact analysis to be carried out.
Participants in the study have completed the data protection license at ABC level	Yes