

PRIVACY NOTICE

1 April 2024

1. Controller	Natural Resources Institute Finland Postal address: Natural Resources Institute Finland (Luke) P.O. Box 2, 00791 Helsinki, Finland Tel. +358 29 532 6000
2a. Controller's responsible person	Päivi Haapanala
2b. Contact person in the matter and contact details of the data protection officer	Contact person: kirjaamo@luke.fi Data protection officer: tietosuoja@luke.fi
3. Name of register	Personal data of IRISCC project
4. Purposes and the legal grounds for processing	Personal data is used in Luke's scientific research- and development activities. Based on section 1 of the Government Decree on the Natural Resources Institute of Finland (Luonnonvarakeskuksesta annettu valtioneuvoston asetus (715/2014)) Luke carries out scientific research- and development activities, transferring of technology and information, and statistic production in the field of food- and agriculture economy, rural development, forestry, the fishing- and game husbandry, reindeer husbandry, other industries based on renewable natural resources, the recreational use of nature and the management of water resources and marine environments. The Integrated Research Infrastructure Services for Climate Change Risks (IRISCC) is a consortium of diverse and complementary leading research infrastructures covering disciplines from natural sciences to social sciences, across different domains and sectors. IRISCC provides scientific and knowledge services to foster cutting-edge research and evidence-based policymaking to improve Europe's resilience to climate change. IRISCC ensures a "one-stop-shop" for various user communities on climate change risk related RI services by setting up a dedicated Catalogue of services and related access management system both for granting transnational (onsite and remote) and offering virtual access. Project is funded by Horizon Europe. Personal data used in IRISCC project, coordinated by Luke, is used for project's internal and external communication (sending electronic notices and for the notification of events and services.) There are cases not covered by this privacy notice even though you provide personal data to or related to IRISCC: If a specific IRISCC related event, training or service is organized without the involvement of the IRISCC project coordinator (Luke), the data controller is the entity collecting the data and organizing

	the event. If you provide personal data to social media platforms that IRISCC is using, in such cases the data is controlled by the platform host. Collecting of the data is based on <i>1. Public interest:</i> The processing of personal data is based on that the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller; as defined in Article 6 section 1(e) of the EU General Data Protection Regulation (2016/679). <i>2. Consent:</i> The processing of personal data is based on that the data subject has given consent to the processing of his or her personal data for one or more specific purposes; as defined in Article 6 section 1(a) of the EU General Data Protection Regulation (2016/679).
5a. Type of personal data in the register	The following personal data is being collected from project participants: - First- and surname - E-mail - Affiliation - Your role in respect to IRISCC project - telephone number - title - Inquiry answers - gender If you participate in an event organized by or related to IRISCC, we collect: - First- and surname - Gender when relevant - E-mail - Affiliation - Your role in respect to IRISCC project - telephone number when relevant - title when relevant - Your participation to each day / subsection of the event - Your dietary requests in case there is food served during the event - Your transportation to and accommodation during the event, if relevant - Other information you choose to provide us in the registration - Photographs of event participants - Videos of event participants

	If you participate in IRISCC related body, we need to collect: - Your name - Your affiliation - Your e-mail address - Your role in respect to IRISCC Depending on the body there might be other personal data requested, such as gender or a short CV. Data will be stored until the end of the project reporting period or in case of events, as long as relevant for the event organization.
5b. Regular sources of data	We get various levels of personal data through various actions you take towards IRISCC. Your data is collected when you visit IRISCC web site, register to one of the IRISCC e-mail lists or for IRISCC newsletter, participate in the project or body related to it, or register into an event organized by or related to IRISCC. The personal data can also be collected by an institute related to IRISCC, and provided to the Coordinator under the conditions agreed by that institute and IRISCC.
6. Regular disclosure of data	Data can be disclosed only within the scope obligated and permitted by the legislation. As public government information, public personal data can, based on the Act on the Openness of Government Activities (621/1999), be disclosed for e.g. historic and academic research and the compilation of statistics. Personal data is not disclosed unless there is a lawful ground of processing. The data can be disclosed to the financier of the research project according to the requirements of the financier and to a project partner for the performing of the task/event. The data can be disclosed to EU authorities or Finnish authorities for project reporting.
7. Transfer of data outside the EU/EEA	In specific cases, some Data might be transferred outside the EU/EEA area to a project beneficiary (ECMWF and/or UMA).
8. Storage period	Data collected for a register is only stored as long as and to the extent as is necessary in relation to the original purposes, described in Section 4, for which the data was collected. Registered personal data must be erased when there no longer are legitimate grounds for processing. The general rule in collecting and processing personal data is that we collect only the data we need, we use it for the purpose it was collected to, we share personal data only when it is really necessary, and your consent will be asked for any new use of your personal data. Personal data will be stored max until the end of the project and its reporting period, if not otherwise stated.

	The personal data is processed by the IRISCC coordination team. There are cases where some personal data (such as participant list to an event) needs to be stored or distributed for legal or contractual reasons, in which cases the data necessary to be stored / distributed is included. No sensitive personal data is shared. In order to increase the communication within IRISCC beneficiaries and affiliated entities, users of IRISCC services (TA/VA) and related stakeholders, we may store non-sensitive personal data for a longer period of max. 10 years. By approving the IRISCC privacy policy you give us your content for this kind of storing of your personal data.
9. Protection principles of register	Data is processed in systems with some devices located in Luke's facilities and some in service providers'. Registered data is protected against unauthorised viewing, modifying and erasing. Protection is based on access control, personal user IDs and restricted access rights. Rights to view and modify data have been restricted in accordance with the tasks of each employee. Information about any changes can be seen in the revision history. The correctness of data is verified by means of mechanical and manual controls at different stages of data processing. Backup copies and physical security measures are used to ensure that no data is lost. Any register-related data on paper is protected by means of access control and locked archives.
10. The data subject's rights	Data subjects have rights towards their personal data that are based on the legitimate grounds of data processing. More information about the rights of data subjects and their fulfilment is available here. The rights of data subjects are based on articles 15–22 of the EU GDPR (2016/679).
11. Using data for automated decision-making, including profiling (articles 13.2(f) and 14.2(g) of the GDPR)	No personal data is used for automated decision-making, including profiling.
12. Changes to this privacy notice	We may change this privacy policy, for example, if there are changes in our operating methods or systems or in general data protection recommendations. We may also need to make changes as a result of legal amendments. Any changes enter into force after we have published our revised privacy policy.